



## MEMO

DATE: **April 8, 2016**

TO: **Local Public Health Authorities**

FROM: **Jessica Duke**  
**SBHC State Program Office**

RE: **SBHC Youth Friendly Clinic Grants**

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**The SBHC State Program Office (SPO) is pleased to announce the availability of mini-grants to support “Youth-Friendly” Clinic Projects.** SPO will provide mini-grants of up to \$5,000 per site, with no more than \$10,000 awarded per SBHC system. These monies will be awarded to Local Public Health Authorities (LPHAs) based on an application review process conducted by the SPO.

Youth-Friendly Clinic grants may be used to support one or more of the following projects:

- SBHC marketing and outreach campaigns;
- Clinic improvements; and/or
- Staff training to support specific clinical skills.

Award monies are only available to State certified SBHCs. See Section III for full project descriptions.

### **I. Definitions**

SPO is committed to supporting SBHCs to provide high quality care to children and adolescents. Youth clients have unique physical, behavioral and preventive health needs that must be met through partnerships with parents, schools, and other health providers. SBHCs can best meet these needs and facilitate youth access to health services by providing clinical care that meets the following criteria from the Society for Adolescent Health and Medicine (SAHM)<sup>1</sup>:

- Availability
- Visibility

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<sup>1</sup> Klein, JD, Slap GB, Elster B, Schonberg SK. Access to health care for adolescents. *J Adolescent Health*. 1992; 13(2): 162-170.

- Quality
- Confidentiality
- Affordability
- Flexibility
- Coordination

SPO supports the definitions of “youth-friendly” clinic practices outlined by SAHM, the American Academy of Pediatrics (AAP)<sup>2</sup>, and Advocates for Youth<sup>3</sup>. SPO encourages applicants to develop Youth Friendly Clinic Projects that align with these principles.

## II. Estimated Award Amounts and Duration

SPO will provide mini-grants of up to \$5,000 per site, with no more than \$10,000 awarded per SBHC system. Awards will run from approximately July 1, 2016 through June 30, 2017. The entirety of the award must be spent and any supplies and/or equipment purchased with grant dollars must be onsite at the SBHC by June 30, 2017. Only State certified SBHCs are eligible to receive grant awards.

Grant awards will be dispersed to Local Public Health Authorities (LPHAs) through Program Element 44 of the Financial Assistance Contracts. If the LPHA is not the lead agency on the project, the applicant must notify the LPHA if and when the project proposal has been submitted and subsequently awarded. Applicants will be required to indicate in the online application that the LPHA has been informed of the applicant’s intent to apply for this grant opportunity.

## III. Grant Projects and Expectations

Youth-Friendly Clinic grants may be used to support one or more of the following projects:

- **SBHC Marketing and Outreach Campaigns**: Engage youth to develop materials and promote services at the SBHC. Projects may include, but are not limited to:
  - Developing marketing materials
  - Creating/improving SBHC website and internet presence
  - Conducting school-wide SBHC marketing campaign

*For examples of marketing materials developed by the Oregon Pediatric Improvement Partnership (OPIP) and youth from Oregon SBHCs, please visit [www.healthoregon.org/sbhc](http://www.healthoregon.org/sbhc) under the “Trainings and Presentations” tab.*

- **Clinic Improvements**: Engage youth to align SBHC with “youth friendly” clinic practices. Projects may include, but are not limited to:
  - Improving physical clinical space (e.g., decorations, paint, etc.)
  - Updating policies and practice

<sup>2</sup> Committee on Adolescents. Achieving Quality Health Services for Adolescents. *Pediatrics*. 2008; 121(6): 1263.

<sup>3</sup> <http://www.advocatesforyouth.org/publications/publications-a-z/1347--best-practices-for-youth-friendly-clinical-services>. Retrieved 4/1/2016.

- Broadening clinic services offered
- Developing/maintaining Youth Advisory Council (YAC)
- **Staff Training:** Provide trainings for SBHC staff and providers to support specific clinical skills. Projects may include, but are not limited to:
  - Motivational interviewing
  - Health literacy
  - Providing care for LGBTQ+ clients
  - Communicating effectively with youth, such as the *Eye to Eye: Discussing Sensitive Topics with Youth*, provided by the Oregon School-Based Health Alliance's Statewide Youth Action Council. For more information, contact Laurie Huffman: [laurie@osbha.org](mailto:laurie@osbha.org).

Grant awardees will be expected to participate in a grantee training in fall 2016, as well as one technical assistance conference call with SPO. All grantees will be required to submit a final narrative report detailing grant activities, quotes/stories from youth participants, photos and SBHC staff feedback. The report must include a final budget detailing expenditure of funds.

#### **IV. Proposal Content**

Applications for Youth Friendly Clinic grants should be submitted by completing an online application. You can find the application at:

**[sbhc.wufoo.com/forms/sbhc-youth-friendly-clinic-grant-application/](http://sbhc.wufoo.com/forms/sbhc-youth-friendly-clinic-grant-application/)**

Applicants will be asked to complete the following questions:

- 1) Describe the need for a Youth Friendly Clinic grant at your SBHC and/or SBHC system. Include information about your host school(s), who your clinic(s) serve and any unmet need in your community. (500 words max)
- 2) Choose one or more project categories and describe your proposed project. Include information about the goals of your project and what you expect to achieve during the project year. Be specific as possible. For example, if you plan to conduct staff training, specify what the training is, who will attend the training, and who will provide the training.
- 3) Describe how your project(s) align with “youth friendly” clinic services, as defined in Section I.
- 4) Describe how youth will be involved in your project(s). Include information about how youth will take on leadership roles in project implementation.

Applicants will be asked to submit the following supporting documents:

- 1) Project timeline: Provide a detailed timeline for each project. Include a month-by-month projection of activities.

- 2) Project budget: Provide a detailed budget for each project.
- 3) Letter of support: Provide a letter from the LPHA indicating their support of the proposed project and acknowledging that they will receive any funds through the county contract.

## **V. RFA Q&A Calls**

SPO will hold one call for all interested parties to call in and participate in RFA Q&A. This call is designed to offer an open forum to answer questions about the RFA as they arise. To participate from any telephone, call **1-877-848-7030** and enter participant code **148921** on the following date and time:

- April 28<sup>th</sup>: 2:30-3:00PM

## **VI. Application Submission Deadline and Award Process**

- All applications and supporting documents must be received by 5:00PM on May 20<sup>th</sup>
- Applications must be submitted through the online application form, available at: <https://sbhc.wufoo.com/forms/sbhc-youth-friendly-clinic-grant-application>.
- Supporting documents may be submitted as a hardcopy or an electronic copy to the address below.
- Applications will be reviewed by a panel. The SPO will notify all LPHAs of their award status by June 15<sup>th</sup> 2016.

*Please submit your supporting documents to:*

*By email (preferred):*

[kathryn.m.odonnell@state.or.us](mailto:kathryn.m.odonnell@state.or.us)

*By postal mail:*

Kate O'Donnell  
Oregon Health Authority/Public Health Division  
800 NE Oregon Street, Ste. 805  
Portland, OR 97232

*Or by Fax:*

971.673.0250

Attn: Kate O'Donnell

Questions regarding this funding opportunity should be directed to  
Kate O'Donnell

[kathryn.m.odonnell@state.or.us](mailto:kathryn.m.odonnell@state.or.us)

971-673-0250

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